Information on how to get the Permit to operate in Mexico from the United States of America and Canada

Under the North American Free Trade Agreement (NAFTA) provisions Mexico, USA and Canada allow international trucking services, for cargo transportation.

The Federal Motor Carrier Transportation General Directorate *(Dirección General de Autotransporte Federal)* of the Secretariat of Communications and Transportation *(Secretaría de Comunicaciones y Transportes) (SCT-DGAF)* provides permits to carriers from USA and Canada to allow international trucking services, which comply with the requirements established in Mexico.

What the Permit authorizes?

The Permit authorizes the provision of international trucking services in Mexico, however does not allow the services of passenger transportation, Hazmates, or domestic or intra Mexico (cabotage) services.

Applying for the Permit

Carriers can process the Permits, plates, cab cards and stickers, at the Metropolitan Center *(Dirección de Trámites de Servicios de Autotransporte Federal, Centro Metropolitano) located in Calzada de las Bombas número 411, cuarto piso, Colonia Los Girasoles Coapa, CP. 04920, Ciudad de México)* of *DGAF-SCT*.

Application steps

1. Send an E-mail to the **following contacts** showing your interest in providing international trucking services in Mexico.

   Salvador Monroy Andrade
   Director, Cross Border Motor Carrier Transportation
   Federal Motor Carrier Transportation General Directorate
   E-mail: samonroy@sct.gob.mx

   Carolina Coraza Salazar
   Cross Border Motor Carrier Transportation
   Federal Motor Carrier Transportation General Directorate
   E-mail: ccorazas@sct.gob.mx

   Pablo Josué Machuca Estévez
   Cross Border Motor Carrier Transportation
   Federal Motor Carrier Transportation General Directorate
   E-mail: pablo.machuca@sct.gob.mx

   Phone: + (52) (55) 5011 9209

2. The *SCT-DGAF* will then send an E-mail, with a link to SIAF site (*Sistema Institucional de Autotransporte Federal*), to further provide Company's information and vehicle data.

The *SIAF* system generates a reference number of the procedure.

The necessary documents to apply are:

- ENTERPRISES

➢ Individuals with activities as a DBA (Doing Business As…):

- ***Social Security Number***
- ***Birth Certificate or Passport;***

➢ *Corporations – Corp.; Limited Liability Company - LLC; Incorporated – Inc*

- **Tax ID**;

- **Articles of incorporation or Constitutive Laws** or **Incorporation of the Company** and its amendments establishing that trucking service is considered among the company´s activities, document should be translated into Spanish and certified (apostilled).

Designate a legal representative, a duly notarized POA *(Power of attorney)*, translated into the Spanish and apostilled **will be needed.**

- VEHICLES INTENTED TO BE USED IN THE INTERNATIONAL SERVICE
  a) **Official Registration** issued by the responsible authority, such as Department of Motor Vehicles or equivalent in the correspondent jurisdiction or from the International Registration Plan (IRP), displaying:
     - The name, designation or commercial denomination of the service provider.
     - The Vehicle Identification Number (VIN).
     - Licenses plates.
     - Registration number.
     - Vehicles make.
  b) **Certificate of Title, leasing contact or financial agreement,** evidencing the ownership or legal possession of the vehicle including year, model, VIN, name, make and body style.
  c) **Comply with the provisions** of the Norma Oficial Mexicana NOM-012-SCT-2-2014, on weights and dimensions for carrier in Mexico.
  d) **Physical-mechanical conditions certificate**, according to the standard **NOM-068-SCT-2-2014**, or **Commercial Vehicle Safety Alliance (CVSA)**

decal. New vehicles come with a grace period of up to two years to meet this requirement.

e) **Letter of Intention** or **insurance policy**, issued by an insurance company established in Mexico addressed to the applicant. Stating its liability policy, or the applicable coverage.

f) **Fume emissions certificate** issued by the responsible authority in México, USA or Canada, in compliance with applicable environmental regulations.

- DRIVERS

After the carrier has obtained the permit and prior to operate, company should ask, to SCT, specific requirements.

3. Once documentation and review are completed, the *Direccion de Tramites* will decide over the application within a maximum of 10 days; if it is farorable carriers will get an appointment, at the ***Dirección de Trámites de Servicios de Autotransporte Federal, (Centro Metropolitano) located in Calzada de las Bombas número 411, cuarto piso, Colonia Los Girasoles Coapa, CP. 04920, Ciudad de México*.** Applicants must submit the required documentation in original for verification (SCT returns on the same day the originals).

4. Afterward, carriers should pay the correspondent fees in accordance with the *Ley Federal de Derechos* (the cost may differ).

Trailers and Semitrailers (Tow Vehicle)	**Trucks** (Power Unit)
$2,586.00 Mexican pesos	$3,387.00 Mexican pesos
Additional vehicles:	Additional vehicles:
$1,999.00 Mexican pesos	$2,801.00 Mexican pesos

Once the carriers have paid they receive:

Permit,	Plates
Cab Cards	Stickers

Subsequently

For additional vehicles.

In case that a carrier wants to register more vehicles is required enter a request by the SIAF, select up vehicle following the outlined steps.

In the case that a carrier wants to drop a vehicle it is required to enter a request by the SIAF, select drop vehicle following the outlined steps.

Main legal framework for motor carrier transportation in Mexico

According to the existing Mexican regulatory framework to 2016, the federal trucking is governed under the *Constitución Política de los Estados Unidos Mexicanos*, in its articles 1, 5, 6, 14, 16, 27, 28, 42 fraction VI, 73 fractions XVI and 133, as well as laws, regulations, official Mexican standards (NOMs), agreements and international treaties, including:

- Ley de Caminos, Puentes y Autotransporte Federal. http://www.sct.gob.mx/fileadmin/DireccionesGrales/DGAF/Juridico/leyes/Ley_de_Caminos_Puentes_y_Autotransporte_Federal.pdf
- Reglamento de Autotransporte Federal y Servicios Auxiliares. http://www.sct.gob.mx/fileadmin/DireccionesGrales/DGAF/Juridico/reglamentos/Reglamento_de_Autotransporte_Federal_y_Servicios_Auxiliares.pdf
- Reglamento de Tránsito en Carreteras y Puentes de Jurisdicción Federal. http://www.sct.gob.mx/fileadmin/DireccionesGrales/DGAF/Juridico/reglamentos/Reglamento_de_Transito_en_Carreteras_y_Puentes_de_Jurisdiccion_Federal.pdf
- NOM-012-SCT-2-2014, Sobre el peso y dimensiones máximas con los que pueden circular los vehículos de autotransporte que transitan en las vías generales de comunicación de jurisdicción federal. http://www.sct.gob.mx/fileadmin/DireccionesGrales/DGAF/DGA_Normas/Especificaciones_de_veh%C3%ADculos/NOM-012-SCT-2-2014.pdf
- NOM-068-SCT-2-2014, Transporte terrestre-Servicio de autotransporte federal de pasaje, turismo, carga, sus servicios auxiliares y transporte privado-Condiciones físico-mecánica y de seguridad para la operación en vías generales de comunicación de jurisdicción federal. http://www.sct.gob.mx/fileadmin/DireccionesGrales/DGAF/DGA_Normas/Especificaciones_de_veh%C3%ADculos/NOM-068-SCT2-2014.pdf

Additional useful information
What are the requirements of Customs and Migration?

The *Administración General de Aduanas* is the responsible to apply the customs legislation and the restriction of foreign trade and does the verification of the transit of vehicles of foreign origin.

The *Instituto Nacional de Migración* applies the immigration legislation for foreigners who visited Mexico temporary, permanent or in transit form.

The Carriers should be clear that regulations of customs and migration are not matter of competence of the SCT-DGAF, however these topics were discussed for the international trucking services in the negotiations of NAFTA and should not present major obstacle when the carriers comply with the requirements migration and the registration of foreign vehicle units in México. In case of transport perishable goods, comply with the provisions of the *Secretaría de Agricultura, Ganadería, Desarrollo Rural, Pesca y Alimentación (SAGARPA)*.

For more information regarding this can access the following sites:

Administración General de Aduanas
http://www.sat.gob.mx/que_sat/Paginas/aduanas.aspx
Instituto Nacional de Migración
http://www.gob.mx/inm
SAGARPA
http://www.gob.mx/sagarpa

NOTICE
Safety and Security enforced by the Federal Police

The Federal Police (PF) must preserves the order and ensure public safety upon the transit of vehicles on the roads of federal jurisdiction.

The PF can emit fines for any violation of carriers while operating, and in the case of failure to comply with the conditions and requirements can be put out of service, returned or denied access to Mexico.